

LONDON MEED PRIMARY SCHOOL

HONESTY CREATIVITY RESPECT CARE

Minutes of Meeting of Governors Held at London Meed School at 10AM on the 29th September 2016

GOVERNORS PRESENT: Andrew Bernstein, Jane Davey, Tricia Eastley, Dennis Harbinson, Natalie Langtree, Sylvia Lewis, Tracy Newman, Terry Prue, Candy Reece, Claire Stacey, Alex Watts

IN ATTENDANCE: Laura Sykes (Clerk to Governors), Elspeth Elsey (Bursar)

New Code:

- Questions

- Actions taken

- Actions carried forward

Confidential item

40 2016	Apologies for Absence								
	None								
41 2016	Declarations of Interest								
	None to declare								
42 2016	Election of Chair & Vice Chair								
	Jane Davey elected in as Chair, (seconded by TN) and Terry Prue elected as Vice Chair (seconded by DH)								
43 2016	Approval of previous minutes.								
	Minor changes were requested, these have been amended.								
44 2016	 Matters Arising from Previous minutes Web entry review The Gov Board document for this current year (2016/17) will be sent round for completion by the Governors. It was noted that the school's website is being revamped, making it more streamlined and easier to navigate. It is intended at the next open day that a fully completed 'year site' will be available to demonstrate how parents will be able to interact with the website. 								
	Governor Vacancy All governors agreed that the prospective candidate for the outstanding vacancy as a co-opted Governor should be approached.								
	 Presentation of Staff Survey results at inset day- appeared to be well received. Governor/Staff event 13/09/2016 								
	Governor & Staff Event - Very successful event and it is intended that these								

Head teacher Ms C J E Reece

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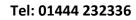
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	type of events should take place termly								
	Training on 'Ofsted Asking Better Questions' on 29/11/2016 from 5-7pm.								
45 2016	<u>Interpreting School Performance Data –Natalie Langtree</u>								
	A helpful presentation on the Data available for Key Stage 1 & 2 was presented to the FGB and its content noted.								
46 2016	Head Teachers Report Sections within the HT report were highlighted as requested by the Governors as areas of particular interest. Those areas related to pupil attendance, staff, Appraisal Targets and progression and on the quality of teaching and learning based on observed								
	lessons.								
47 2016	Finance Report It was noted that the drop in pupil numbers has had a financial impact on the school because more pupils mean more funding. It was agreed and recognised that the works that have been carried out (hall floor, staff room and the KS1 playground), have been very successful. It was noted that further investment in ICT is due to take place.								
48 2016	Policies & Governor Responsibilities Child Protection Policy Complaints Procedure Both these policies were approved								
49 2016	Middle Leader Audits								
	Governor Responsibility for ML audits has been reviewed and updated.								
	Child Interviews These interviews will be taking place week beginning 14/11/16.								

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50 2016	Any other Business										
	Discussion subjects	on	homework	including,	positive	feedback	for	the	cross-year	homework	

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