LONDON MEED PRIMARY SCHOOL

HONESTY CREATIVITY RESPECT CARE

CHILD PROTECTION INFORMATION

Every member of staff, supply staff and volunteers has a duty to be vigilant to the indicators of abuse, and to refer concerns to the designated member of staff.

DESIGNATED SAFEGUARDING LEAD (DSL) FOR C.P is:



Ms C Reece
Head teacher

In her absence



Mrs N Langtree
Deputy Head teacher



Mr J Viinikka
Assistant Head teacher

What to do if you are worried that a child is being abused or likely to be abused:

- Contact the Designated Safeguarding Lead of C.P immediately.
- Write down your concerns and what has made you concerned (see second bullet point below).
- Give the DSL a copy of your notes.
- Treat all discussions/ notes as confidential.

Before a child will make a disclosure they must feel secure, feel that there is an adult whom they can approach in school and that they will be listened to. *Is this the case for all our pupils? Are there any pupils who could be vulnerable because they do not feel secure at school, there is not an adult they can approach or because they do not feel listened to? Do you feel pupils are vulnerable for other reasons (poor speech/language/ability to articulate? Poor attendance? Low cognitive abilities?) If yes – take action!*

What to do if a disclosure is made to you:

- Contact the DSL immediately.
- Write down:
    1) The reason for the concern
    2) What was said or witnessed
    3) Dates and times of incidents
    4) Date and time when notes were made
    5) An indication on the pupil records of further record-keeping
    6) Pass all to the DMS
- If the allegations refer to a member of staff, please contact the DSL only in the first instance. If the allegation refers to the DSL (Head teacher), then contact the Chair of Governors.
- Treat all notes/discussions as confidential.

To report a concern directly please contact MASH on;

- Request for support E-Form: http://sussex.procedures.org.uk/
- Email: MASH@westsussex.gov.uk
- Telephone: 01403 229 900 Out of Hours: 0330 222 6664

Have you read the 'Keeping Children Safe in Education'' document from September 2018?

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