



## **London Meed C.P. School**

### **Charging and Remissions Policy**

The vast majority of school activities are free and the costs of materials are met from school funds.

If the school plans an off-site activity which incurs expenditure, the cost per head will be calculated. Parents will be asked to make a voluntary contribution to meet this cost. If insufficient voluntary contributions are received the activity will be cancelled and the money collected, returned.

The cost of cooking activities which incur expenditure will be calculated as cost per head and a charge will be made accordingly if children wish to take home their finished items.

The cost of visiting speakers or enrichment visitors will be calculated at cost per head. Parents will be invited to make a voluntary contribution to meet this cost. If insufficient voluntary contributions are received, the activity will be cancelled and money collected, returned.

The cost of swimming and associated travel to and from the pool will be calculated as cost per head. Parents will be asked to make a voluntary contribution to meet this cost.

Charges may be made should the premises become carelessly damaged by a child, e.g. a broken window.

A charge may be made if any of the school books are damaged, defaced or lost. The amount will relate to the replacement cost of the book.

In the case of a residential trip, the school is permitted to charge for board and lodging and will ask for voluntary contributions for other expenses such as travel and admission charges. We ask that parents indicate their willingness to make a full contributions before a deposit is paid by the school – please enquire at the school office for more details.

Peripatetic music lessons, clubs and activities organized by outside providers, such as West Sussex County Council, are charged according to the policy of the organizer.

Clubs which may represent the school such as football, netball, athletics, drama, choir and orchestra do not incur a charge.

External providers of out of school club activities devise their own charging policy, although the school works hard to ensure competitive rates are maintained.

As separate organizations, our child care providers on site have their own charging policies.

If a family is in receipt of specific benefits for example free school meals the school is obliged by law to ask for payment for the board and lodgings element of residential trips, however all other costs can be waived in certain circumstances, please make yourself known to the school office.

Children are always closely supervised on educational visits, however, you will be asked to sign a consent form on admission to school in case emergency medical treatment is required.

*This Charging and Remissions Policy was devised March 2013 and will be reviewed every 3 years.*