**PREMISES OFFICER**

**Grade 4 Points 14 – 16 (£16781 - £17419)**

**37 hours per week, over 5 days\*, all year round**

(work pattern to be discussed and agreed)

\*Occasional weekend work may be required

**Starting date as soon as possible**

**London Meed CP School is a popular 4-11 mixed primary school, in Burgess Hill.**

**We** are delighted to offer an exciting opportunity to work in our lovely school and **to join our friendly team.**

This role is to undertake a range of building maintenance, caretaking and decorating work along with outdoor and grounds duties. Your aim will be to deliver a quality service in a school which sets and expects high standards.

To be successful in this role you will need:

* To be enthusiastic and well-motivated
* A flexible, proactive attitude with the ability to use your own initiative

Visits to the school are warmly welcomed - please contact the school to arrange an appointment.

**Please see** [**www.londonmeedprimary.co.uk**](http://www.londonmeedprimary.co.uk) **for an application pack.**

**Note, CVs are not acceptable. Please email the above email address if you have any queries.**

**Job description and person specification attached**

**Please note:- references will be sought at the point of shortlisting, prior to interview.**

**Closing date 27 April 2018 Midday 12pm  
interview date Afternoon of 8 May 2018**

**Expected start date ASAP**

**We are committed to safeguarding and promoting the welfare of children and young people. The post is subject to an enhanced DBS disclosure.**