



LONDON MEED PRIMARY SCHOOL

HONESTY CREATIVITY RESPECT CARE

Minutes of Meeting of Governors

Held at London Meed School at 6pm on the 6th December 2016

GOVERNORS PRESENT: Howard Collins, Jane Davey, Dennis Harbinson, Natalie Langtree, Sylvia Lewis, Tracy Newman, Terry Prue, Candy Reece, Claire Stacey, Alex Watts

In Attendance- Laura Sykes (Clerk to Governors, Elspeth Elsey (School Bursar)

52 2016	Welcome and Introduction of New Governor The new co-opted Governor, Howard Collins was introduced and he briefly outlined his experience as a Grants Application Manager and the skills set he is able to provide to the Board, specifically assisting with bringing more funding from outside organisations into the school.
53 2016	Apologies for Absence Andrew Bernstein, Tricia Eastley, Elspeth Elsey (Bursar)
54 2016	Declarations of Interest No declarations of Business Interests were received, HC provided his annual requirement of the pecuniary interests document.
55 2016	Approval of previous minutes Previous minutes from the 29 th September were approved.
56 2016	Matters arising from the previous minutes: <ul style="list-style-type: none"> It was noted the website had been updated and there was a short discussion about the staff/governor tea due to take place on 11 Jan.
57 2016	Supported Data Feedback There was a round table discussion on data following the visit from the locality adviser. Staffing Updates Staff changes were noted.
58 2016	Middle Leader Interviews Feedback Governors fed back from their interviews with middle leaders.
59 2016	<u>Pupil Interviews Feedback –Terry Prue</u> As part of their governance responsibilities the Governors interviewed six randomly selected children from each year starting at year 3. The intention was to establish how the children felt about school and their learning with a set of specific questions with emphasis on targets. The interviews provided the following information: <ul style="list-style-type: none"> The children both boys and girls enjoyed school (their most recurrent word in the interviews was 'fun' as demonstrated with TP's excellent word cloud. They feel safe at the school. Their favourite subjects are academic with Maths rating highly along with English .

Head teacher Ms C J E Reece

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	<ul style="list-style-type: none"> When learning at home they do have parental help, mainly from their mum but with maths they got usually got help from their dad particularly in years 4&5. <p>Overall, it was noted that the Governors enjoyed speaking to the children and appreciated the 'snapshot' that they provided of the teaching and their learning intentions.</p>
60 2016	<p><u>Finance Report</u></p> <p>The governors received a briefing on the latest finance report.</p>
61 2016	<p><u>Ofsted Readiness</u></p> <p>A number of Governors attended the Ofsted Readiness course and confirmed that it was a very helpful course and useful to be able to discuss different issues with other schools representatives. Overall the Governors who attended felt that LM was doing quite well.</p>
62 2016	<p><u>Health & Safety Briefing – Dennis Harbinson</u></p> <p>The employer is responsible for H&S in schools and in our case the employer is WSCC although some responsibilities have been passed to the HT. The school H&S policy is due to be reviewed, it currently meets the WSCC model.</p>
63 2016	<p><u>Pay Committee Report</u></p> <p>Amendments to the redacted minutes from the Pay Committee meeting were agreed.</p>
64 2016	<p><u>Policies –These policies were reviewed and approved</u></p> <p><u>Child Protection Policy October 2016 (updated from CPP policy in Sept FGB)</u></p> <p><u>Model Pay Policy for Teachers – October 2016</u></p> <p><u>SEN Policy – reviewed</u></p> <p>Sex & Relationships Policy is due to be agreed at the next governors meeting.</p>
65 2016	<p><u>What difference has this meeting made to the children? AW</u></p> <ul style="list-style-type: none"> Future proofing the children's teaching – holding the ML to account. Recognise that the idea of 'targets' is no longer valid – demonstrates the progression of the school. Evidence of Values. Exploring the selected learning targets. Reiterates the Key Priorities in the 'POP' (Post Ofsted Plan)

The next Governors Meeting will take place on the 9th February at 10am

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